



Clovelly Public School Parents and Citizens' Association Meeting

P&C Meeting- MINUTES

Date & Time	Tue 12 th October at 7pm		
Place	Online via Microsoft Teams		
Chair	Quentin Lea [Treasurer], Incoming President		
Attendees – Members present	Allison Spicer [Secretary] Amanda Collier [Website] Andrea Aschner [SoFun] Aoife Doyle Clive Hulskramer David James [Canteen] Harmony Behr Joclyn McMahon John Richardson Jodi Morgan Lisa Bristowe Lisa Sheehy [FOTB]	Michelle Ruzzene Quentin Lea [Treasurer] Rene Wright Russell Karlson Seta Vakaciwa [VP2] Shane Ellis [Grounds & Environment] Stuart Ryan Tarnia Bowden Joyce [VP1]	<u>New members:</u> <u>Observers:</u> David Walsman Owen Shepherd Clementine Rutledge <u>School staff:</u> Kate Butson Claire Hanoumis
Apologies	Ben Glover [outgoing President], Tracey Dawes-Lucas, Rhianna Grentell, Mitch O'Donohue [Extra-Curr], Jane Lea [Class Parent Coord], Douglas Smith [Clean Energy Consultant]		

Item	Description	Outcome / Action	Who	When
1.	Open			
1.1	Welcome Acknowledgement of Country	<ul style="list-style-type: none"> Presented 	Chair	
1.2	Attendance	<ul style="list-style-type: none"> Attendance – Teams and On-Site 	Chair	
1.3	New Members, Observers, Apologies	<ul style="list-style-type: none"> As above 	Chair, Secretary	
1.4	Acceptance of previous minutes	<ul style="list-style-type: none"> Accepted – Extraordinary Meeting 	Chair	

Election for vacancy in P&C President role	
Nominees & Election <ul style="list-style-type: none"> Request for Nominees for the position of P&C President for the remainder of 2021 In advance of elections for all exec positions at AGM February 2022 Nominees tabled, Election Nominee(s): John Richardson, Elected unopposed	Returning Officer [Claire Hanoumis]



2.	Reports (by exception)			
2.1	Principal's Report	<ul style="list-style-type: none"> Excited about return to school dates Huge thank you to the parents over a very, very(!) long home learning period Requirement to split cohorts for recess, lunch Big thank you to Claire Hanoumis for the effort to organise Vaccinations for staff mandated; All staff vaccinated Aunty Maxine now available for remainder of year Please encourage parents who may be worried about return to school to contact the Principal Plan for Year 6 cohort in last term 2021 – have booked out the surf Club, plans for the School Play, Dinner Dance etc – planning to try and fill the gap 	Kate Butson (relieving)	
2.2	Treasurer's Report [Attachments x1]	<ul style="list-style-type: none"> Report tabled (income & expenditure, bank statements) Insurance premium paid, some refunds for items such as trivia night, fundraising levy received Activity in general low 	Quentin	
2.3	FOTB Report	<ul style="list-style-type: none"> Band program started again this week online Survey last term, positive feedback re online program Semester 2 invoices just sent out; financial position sound Next big focus is recruiting for next year's band, online process (leveraging experience from last year) Online performance 'fractured recordings' – looking for a date where these will be played 	Lisa S	
2.4	Canteen Report	<ul style="list-style-type: none"> Will be ready to open when all kids return Different eating times per day x8 due to segregation requirements; means cold food only Flexischool orders only (no over counter) Will send callout on 'volunteer app' for help on Friday Callout to Libby for their flexibility and way of approaching 	David J	
2.5	Languages & Extra-Curricular	<ul style="list-style-type: none"> Nothing to report 	[Mitch]	
2.6	Class Parent Coordinator	<ul style="list-style-type: none"> Nothing to report 	[Jane]	
2.7	Grounds & Environment	<ul style="list-style-type: none"> Working Bee next year 2022, not able to do anything 2021 due to restrictions 	Shane	
2.8	SoFun Report	<ul style="list-style-type: none"> Refer Prior and New Business – Fundraising Activity 	Andrea	
2.9	Netball Committee	<ul style="list-style-type: none"> Clovelly Netball hasn't been involved directly in Summer Netball (individual parents have organised in the past) Winter finished, will put out EOI for current Year 1 (Year 2 2022); Looking for second coach and team managers 	Lisa B	
3	Prior Business			
3.1	Trivia Night	<ul style="list-style-type: none"> Was scheduled Friday 20th August; Option for event online (Sat rather than Fri suggested) Prior motion approved, for the P&C to approve a budget of \$4,000 +gst for a trivia fundraising night [refer P&C meeting meetings May21] Prior amendment to motion approved, for the P&C to approve an additional \$350 +gst, taking the total approved to \$4,350 +gst. (\$4,785 incl gst)[refer P&C meeting meetings Jun21] 	Andrea	



		<ul style="list-style-type: none"> • Tentatively booked 20th Nov21 for online Trivia Night at approx. 120 people (further cost for 200 people) • Teams of approx. 10 (either sharing a room as teams, or online room) <p>Amendment to Motion: That the P&C provide an additional \$300 (incl GST) for the trivia fundraising night, taking the total approved to \$5,085 (incl GST) Motion approved unanimously</p>		
3.2	P&C Website	<p>Launched! Clovelly P and C Association</p> <ul style="list-style-type: none"> • Huge thank you to Amanda Collier!! • Plan to include more content re P&C policy and procedure 	Chair [Amanda]	
3.3	Edible Garden [Attachments x2 – Images, Budget]	<ul style="list-style-type: none"> • Update from working group (Rebecca Beavis, Shane Ellis, David Walsman) • David has experience having come from Bronte PS where a working garden has been established (ref Hewlett St example) • A ‘Living, Working Outdoor Classroom’ – integration with curriculum is key to extracting maximum value and sustainability • Envisaging x6 garden beds, incorporating seating & tables, with an integrated curriculum (Vege-Buddies curriculum, can qualify for professional development) • Experience at Bronte was positive, using a roster system to use ‘Outdoor Classroom’ • David W can provide a white-paper on outdoor classrooms for schools • Location still TBD, shade, trees, space – limit location to Arden St frontage • Initial outlay approx. \$27,000 - \$28,000 - tree lopping, basic planters, wicking planter, soils, tables, irrigation, compost area, walls, vermin proof lid, storage shed, tools • Comment that approx 80% of these installations don’t survive; integration into curriculum important • Ongoing costs - change of soils annually, seeds (3 times per year), irrigation maintenance, tree-logging, monthly maintenance • Concerns tabled (Tracey Dawes-Lucas via email) re previous garden and sustainability • Team will work on sustainability approach prior to tabling motion 	David Walsman, Shane Ellis	
3.4	School Hall Project [Attachment x1]	<ul style="list-style-type: none"> • School payment of \$750,000 made and DoE has matched taking total committed to \$1.5m • DoE have quarantined \$500,000 based on proposal for P&C to contribute \$125,000 plus \$125,000 fundraising • Surveying on-site completed; Architects well underway with design options • Architects taking tiered approach to design: (i) Current funds \$1.5m basic plan, (ii) Options based on additional costings to match potential funds available 	Kate, John R	



		<ul style="list-style-type: none"> School will have to decide on Options once tabled quite quickly, depending on monies available Expecting to tender for build around 1st Dec21 <p>Motion: That the CPS P&C contribute \$125,000 from existing cash funds in calendar year 2021 (CY21) to the School Hall Re-Development project. Motion carried [17 In Favour, 0 Not in Favour, 0 Abstained]</p> <p>Motion: That the CPS P&C launch a fundraising campaign with a target to raise \$125,000 within the timeframe prescribed by the school hall project Motion carried [17 In Favour, 0 Not in Favour, 0 Abstained]</p>		
3.5	Airconditioning & Solar – Electrical Works [Douglas Smith, Clean Energy Consultant]	<ul style="list-style-type: none"> Works needed for airconditioning and existing solar panel installation Doug Smith has offered to lend his expertise to the energy / air con / solar conversation 	Chair [Doug]	
4	New Business			
4.1	Xmas Tree & Puddings Fundraiser	<ul style="list-style-type: none"> Approved previously as part of 2021 SoFun activity All orders / monies are through the website: : www.schooltrees.com.au - this is already live! No outlay from the P&C, only addition is a \$50 delivery IF we get less than 25 orders Order cut off is strictly 19th Nov – tree delivery is early Sat 4th Dec; Delivery to school and collection on same day Forecast to make approx. \$22 per tree (figures for puddings pending) 	Andrea	
4.2	Election BBQ – Council Elections (4 th Dec)	<ul style="list-style-type: none"> Option for fundraising activity (sausage sizzle etc) on school grounds No BBQs will be allowed (electoral commission/local govt), (also may not have a hall if project goes ahead!) 	Andrea	
4.3	2 nd Hand Uniform Shop	<ul style="list-style-type: none"> Call for additional support into Term 4 – when on-site 	Allison [Trudy]	
5	Business for Next Meeting			
5.1	Airconditioning & Solar – Electrical Works [Douglas Smith, , Clean Energy Consultant]	<ul style="list-style-type: none"> Works needed for airconditioning and existing solar panel installation; Doug Smith has offered to lend his expertise to the energy / air con / solar conversation 	[Doug]	
6	Next Meeting & Close	[2 nd Tuesday of month during school term, max 2 per term]		
		Tue 9 th November 2021		
	MEETING CLOSED:	8:32 pm		